Booster Organization Duties

Public **VP Program** VP Color Special President Treasurer Secretary Information **Events Chair** Services Guard Officer Coordinate Coordinate Plan and execute Represent Guard Deposit funds in Create board & Update and booster meeting Booster activities activities of special events interests in board a timely manner maintain booster Transportation. including: & booster agendas website Run monthly Disburse funds Prop, Pit, Loading, Meals & meetings Pool Party Publicize band Take minutes for board & booster per budget meetings Band Banquet Liaise with official meetings through social Maintain student Chaperones Senior Night Merchandise & distribute media Liaise with DoB ledger records Liaise with DoB Homecoming Manager for (Facebook, on fundraising Keep important Maintain bank on weekly needs MegaBand guard items Twitter, priorities/needs organization account records during marching MS Activities Instagram) Liaise with CG records Obtain district Teacher Apprec. Coordinate all Director and VP Oversee approval for Update Liaise with CG Run Judge Program Svcs to purchasing Photo/Video corporate fundraisers Hospitality for all activities recording of Director/VP CG arrange coverage registry with Assign fundraiser on needs during events of volunteer Collect orders for band activities Secretary of leads needs for Winter Winter Guard student Coordinate State Publish booster monitor progress season Guard season merchandise & Section Parent newsletter report to board Maintain coordinate Recruit sign-ups and Oversee TCGC planning Monitor budget distribution volunteers activities Lead for contest calendar of progress hosting Oversee Spirit Make volunteer Build up booster activities relationships Wear sign-ups as with middle needed Run event schools finances